## Procedures and policies for maintaining and utilizing physical-2019-20

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc

## Maintenance and Utilization of Physical Facilities

The Institution facilitates curricular, co-curricular and extracurricular activities and enhances the facilities needed from time to time. The Institution has well planed infrastructure facilities for teaching, learning and other activities and has enough number of classrooms and laboratories The Infrastructure includes class rooms, library, computer lab, language lab, commerce lab, psychology lab, and Music lab. The laboratories are upgraded with state-of-art equipments and new versions of Software with latest computers. The management has continually supported in providing the addition of infrastructure and also ensures the maintenance of campus facilities.

The college has appointed a technician to look after the maintenance of the computers and other related equipments. Besides this, the services of the laboratory and sports equipment are outsourced to local engineers or to the respective company service engineers

**The Classrooms/labs-** are used to conduct regular classes and university exams, certificate courses, inter department activities and competitive and departmental exams on Sundays. Repair of musical and folk instruments are outsourced to local repairers.

**Auditorium** is utilized for conducting Guest lectures, awareness programmes, Board meetings, Staff and stakeholders meetings, press meet, women empowerment activities and co-curricular and extra-curricular activities. National Conferences & Seminars, Workshops and faculty development programmes

Gymkhana has provision for Multi Gym & Indoor Sports

## Library

The central library of the college is having inflibnet connectivity, open access to books, periodicals, e-journals, and e-resources along with OPAC system.. The library has reference section for students, well furnished reading room to accommodate more than 200 students, display of new arrival of books and journals, lending of books on fortnight basis, and digital Library, Each semester, one set of books is given to students